



Distance Learning 2020

Middle School Schedule

ISBE recommendation: Students shall receive at least five clock hours of instruction per day in any learning setting, with at least 2.5 hours of synchronous learning with real-time instruction and interaction between students and their teachers.

	SAMPLE 5 Day Week					Synchronous Instruction
						Asynchronous Instruction
	A Day	B Day	A Day	B Day	A Day	
	Monday	Tuesday	Wednesday	Thursday	Friday	
Period 1: 9:00 - 9:40	Synchronous	Asynchronous	Synchronous	Asynchronous	Synchronous	
Period 2: 9:45 - 10:25	Synchronous	Asynchronous	Synchronous	Asynchronous	Synchronous	
Period 3: 10:30 - 11:10	Asynchronous	Synchronous	Asynchronous	Synchronous	Asynchronous	
Period 4: 11:15 - 11:55	Asynchronous	Synchronous	Asynchronous	Synchronous	Asynchronous	
Period 5: 12:00 - 12:40	Synchronous	Asynchronous	Synchronous	Asynchronous	Synchronous	
Period 6: 12:45 - 1:25	Synchronous	Asynchronous	Synchronous	Asynchronous	Synchronous	
Period 7: 1:30 - 2:10	Asynchronous	Synchronous	Asynchronous	Synchronous	Asynchronous	
Period 8: 2:15 - 2:55	Asynchronous	Synchronous	Asynchronous	Synchronous	Asynchronous	
Period 9: 3:00 - 3:30	Office Hours	Office Hours	Middle School Meet-up*	Office Hours	Office Hours	

*** Middle School Meet-up to include Social Emotional, Multi-Tier Systems of Support (MTSS) lessons; touch back with students guided by School Improvement Planning team & MTSS**

Break Down of School Day

- Classes will be divided into an A Day and B Day schedule for Synchronous Instruction ([calendar](#))
- All teachers are live or fully available during all scheduled class period meeting times, both synchronous and asynchronous.
- On an A day, students would attend synchronous lessons during periods 1, 2, 5, and 6.
- On a B day, students would attend synchronous lessons during periods 3, 4, 7, and 8
- Each day will have a total of 2 hours and 40 minutes of synchronous instruction.
- Middle School Meet-up is a synchronous part of the school day (every Wednesday) and can occur more frequently as decided jointly by a site's SIP and SD teams.

Additional Time for Teachers

- Office hours can be used to provide individual or small group instruction for students who are in need of intervention or acceleration; address any additional student needs; conduct parent outreach; carry out service team responsibilities; teacher directed collaboration time to be used for professional activity such as planning and preparing for upcoming lessons with co-teachers, colleagues and/or individually

Attendance

Teachers will take student attendance daily.

- During synchronous lessons, teachers will take attendance in Infinite Campus during the class period.
- On asynchronous days, student attendance will default to present in Infinite Campus and teachers can change the attendance if students do not engage as expected (i.e. if a teacher scheduled a small group check-in on an asynchronous day and the student checks into IC but doesn't attend the small group meeting, then the teacher could change the attendance from present to absent).

Middle School Band and Orchestra Sectionals

- Sectionals are a curricular component of middle school band and orchestra classes. As such, they will continue to be provided for and required of students.
- Band and orchestra teachers will schedule sectionals around synchronous instruction as much as possible, based on what their teaching schedule allows.
 - For teachers whose teaching assignments do not allow the flexibility to avoid synchronous instruction for sectionals, sectional groups will be scheduled on a rotating basis, similar to past practice. Students may need to miss other courses, again similar to past practice.
 - If a student misses synchronous instruction for a course due to their scheduled sectional, it is the student's responsibility to communicate this to their teacher and to make-up the missed instruction and any assessments.